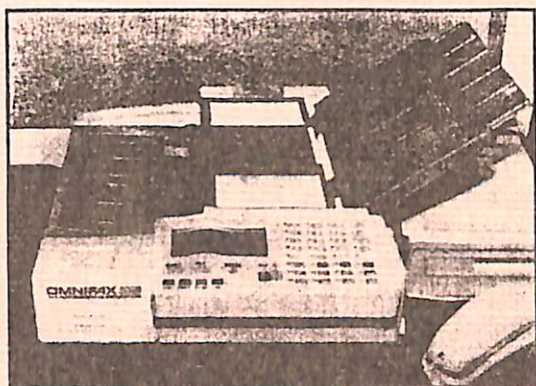


---

# Need Facts FAST?

---



---

## *FAX* *Them!*

---



---

## *What is fax?*

In the spring of 1989, the Dodge City Community College Library became part of KANFAX, a library resource sharing project funded by the Kansas Library Network Board. As part of the KANFAX project, DCCC installed a machine in the library to expand the area's information resources -- to receive those items that are needed now.

This machine, called a facsimile or "fax," resembles a simple office copier. but it's much more than that. The fax uses ordinary telephone lines to send and receive copies from almost anywhere in the world in seconds.

## *How does fax work?*

In much the same way computers communicate over telephone lines, DCCC's fax machine can send and receive exact replicas of original documents. The fax machine can send and receive any image on paper, whether it be professionally printed material, a typewritten

---

document, a handwritten letter or note, a hand-drawn picture or diagram, even a halftone or photograph.

Not only does the fax machine send copies of originals in seconds, but it is a 24-hour-every-day communication link with fax transceivers worldwide. The fax machine is on 24-hours so documents can be received at any time of the day or night, and the machine can be programmed for delay sending during low cost hours.

## *What can fax be used for?*

The fax transceiver is ideally suited when time is a critical factor. Interlibrary loan, sending of reports and documents to other offices, and receiving information quickly are a few examples of fax transactions.

## *Who can use DCCC's fax?*

Among the users of this service

are individuals seeking rush inter-library loan requests, DCCC officials sending reports and seeking information, and individuals and businesses needing to send time-sensitive documents. Anyone needing to send or receive documents quickly should consider fax.

## *How can I utilize DCCC's fax?*

By bringing your items to be faxed to the LRC at Dodge City Community College and visiting with the librarian or the library clerks. If you receive an item via fax, we will phone you and you can pick the document up at the circulation desk in the LRC during business hours.







### *Fax rates at DCCC:*

#### *DCCC Departments:*

##### *Sending:*

.50 for first page  
.25 for each additional  
page

##### *Receiving:*

Same as sending plus  
any charges from  
sending organization.

#### *Individuals:*

##### *Sending:*

.75 for first page  
.50 for each additional  
page

##### *Receiving:*

Same as sending plus  
any charges from  
sending organization.

#### *International Calls:*

Above rates plus any  
international toll  
charges.

If you wish to learn more about  
the DCCC fax machine, call or  
write:

Cathy Reeves, LRC Director  
Dodge City Community College  
2501 North 14th Avenue  
Dodge City, KS 67801-2399  
Telephone:  
(316) 225-1321, ext. 285  
Fax Phone:  
(316) 225-0918



## **DODGE CITY**

**COMMUNITY COLLEGE  
LEARNING RESOURCE CENTER**

Cathy Reeves, Director  
Campus Mail # 55; Ext. 285  
2501 North 14th Avenue, Dodge  
City, KS 67801  
(316) 225-1321 or  
toll-free in KS: 1-800-742-9519  
Out of State: 1-800-262-4565  
FAX: (316) 225-0918